

LEGAL PRIVACY POLICY for www.frenchhospital.org.uk

We at The French Hospital respect the privacy of our visitors and are committed to preserving your online safety by preserving your privacy at anytime you visit or communicate with our site.

Our Terms of Use and Privacy Policy offers you a thorough explanation regarding your personal data provided to us or any data we may collect from you.

This Privacy Policy is updated from time to time; therefore, it should be reviewed occasionally.

[For the purpose of the Data Protection Act 1998, The Clerk is our data controller.]

1. Collected Information

Data can be collected and processed during the operations of our website. The following are ways we may perform these actions:

1.1 Data regarding your visit(s) to our website and any resources used are collected. The following is included and not limited to: location data, weblogs, traffic data, and any other communication information.

1.2 Any forms you filled out on our site allows us to collect data such as registering for information or enquiring about The French Hospital facilities.

1.3 If for any reason you communicate with our personnel or site we may collect information.

2. Cookie Usage

Cookies are used on our website in order to gather and process general statistical information (as per above). No personally identifiable information is collected or sent to us by the use of these common cookies.

3. Our Use of Your Information

Information stored or collected regarding you helps us improve the way we communicate with you in the future and helps us keep track of applicants for places at The French Hospital.

3.1 Any request you make of our site or personnel allows us to use information you provided us with, relating to the services we have. We may also send information to you that may be of interest to you.

3.2 Contract Commitments: To meet any Commitment we make to you.

3.3 Changes or Improvements made to the site can warrant use of your information, with regard to notification of such changes.

3.4 An existing applicant may be contacted regarding intentions to come and stay at The French Hospital

3.5 We may use data or allow third parties to use information with regard to your on line information request form. The third parties will only be those of which we have an association with i.e. The Huguenot Society, Friends of the French Hospital etc. We or third parties contact you only if consent has been provided by you at anytime, based on information we collected.

3.6 Any new applicant can only be contacted by us or third parties if consent has been offered via our site. We only send communications you have consented to.

3.7 Anyone who does not wish to give consent for our site or third party use has the opportunity to decline. Once we receive your withhold for consent we will remove your details from any mailings or third party communications.

3.8 None of the information collected about you will offer identifiable characteristics. Information shared to a third party is statistical only. We will not reveal who you are, only mathematical information about our visitors.

4. Personal Data Storage

4.1 By submitting your data to us you have agreed to this transfer and storage of data. We take all reasonable action to ensure the safety of your personal data in agreement with this Privacy Policy.

4.2 Information we are providing will be stored on secure servers.

4.3 You should understand data via online transmission is not completely secure. We cannot guarantee full protection and security data, only that we take all reasonable action to protect information sent to us electronically. Transmission of any data by you is at your own risk.

4.4 Applications received from you via our web site are kept in paper format in secure locked cabinets only accessible by French Hospital approved personnel. The period this information is kept is dependent on the type of request made.

5. Information Disclosure

5.1 At times we may disclose personal information to persons listed in section 3.5.

5.2 Third Party disclosure may occur for the following reasons:

5.2.1 To make applicants aware of other Huguenot resources.

6. Third Party Links

Third party links may be discovered on our site. These third party links have their own privacy policy, which you agree to when you click on the link. We are not responsible nor do we accept responsibility for third party links. Our liability covers us only on our site, and thus we do not accept liability for third party links as we have no control over them.

7. Information Accessibility

We cannot withhold data we collect about you, as per The Data Protection Act 1998. This act provides you with access to any information we may hold on you. If you wish to have access about our data collection on you please pay our fee of £10. The fee covers our costs for processing your request and getting the data to you. Please use the contact details below to formulate your data access request.

8. Contacting Us

Please feel free to contact us with queries, requests, or comments you may have about our Privacy Policy. We welcome any communication via the email address supplied here: clerk@frenchhospital.org.uk.